

SAMPLE

Minutes

The Water Creek Watershed District No. 122 Board of Directors regular meeting was held at the district office, 102 South Main, in Anywhere, Kansas 6666 on Thursday, April 27, 2021.

The meeting was called to order by President John Doe at 8:00 pm

Also present were:

Bill Jones, Vice President

Ralph Thomas, Treasurer

Melvin Smart, Landowner

Ruben Law, Attorney

Tom Williams, Secretary

JM Morgan, Member

JC Land, NRCS District Conservationist

IM Worker, Contracting Officer

A quorum of board of directors was present.

Minutes: The minutes of the regular meeting held on March 27, 2021, were approved. (If a correction is made, then state, “were approved as corrected to read” and include correction.”)

Treasurer’s Report: The board reviewed the treasurer’s report of the expenditures, receipts and other activities since the last meeting and bills payable. Motion by JM Morgan, seconded by Tom Williams to accept the treasurer’s report and to make payment of all bills totaling \$3,946.45 as listed under Bills Payable. Motion passed. A copy of the treasurer’s report is attached to the official minutes.

Correspondence Received: The president reviewed a letter received from the Division of Conservation giving the procedures to follow in submitting applications for cost-share assistance for 2022. The treasurer read a letter from Will B. Checked, CPA, stating that the audit for 2019 will be completed by June 1, 2020.

Reports: IM Worker discussed the informational meeting held on April 2 and 3 for the Water Creek Project. The main concern of the 84 people in attendance was the involvement of Flood City in cost-sharing on the study. He recommended completing the land treatment and design data study and construction proposal and presenting this to the Flood City Council for financial assistance. Ralph Thomas reported that he had been working on the budget for next year and preliminary budget information will be presented at the next meeting.

Unfinished Business: None

New Business: Motion by Bill Jones, seconded by Ralph Thomas, to submit application on site #2, (Harold Korn) to the Division of Conservation for state assistance. Motion carried.

Motion by JM Morgan, seconded by Bill Jones, to present the land treatment and design data study proposal and the construction proposal to the Flood City city council at their May 2nd meeting. Motion carried.

Motion by Tom Williams, seconded by Ralph Thomas to purchase a Panasonic model FP-1520 copy machine from the Office Supply Company for \$2,221 with a purchase price to include copier stand, two trays and 90-day warranty. Motion carried.

The date of the next meeting will be May 25, 1921, in the district office.

Motion by Tom Williams, seconded by JM Morgan to adjourn. Motion carried. Meeting adjourned at 9:15 pm.

President

Secretary