

SAMPLE

BID SUMMARY

Sheet ___ Of ___ Sheets Abstract of Bids Received At: _____ (Place of Opening) Date Opened: _____			Name & Address of Bidder: Total Bid:		Name & Address of Bidder: Total Bid:		Name & Address of Bidder: Total Bid:	
Acceptance Period								
Bid Guarantee: (Type & Amount)								
Item No.	Work or Material	Unit Price	Amount	Quantity & Unit	Unit Price	Amount	Unit Price	Amount

I CERTIFY that in addition to the bids abstracted on this form, invitations to quote were sent to the following:

and, also, publicly posted at:

I Likewise certify that the bids so abstracted are all that were received by me and that the bids were advertised in: (list name of newspapers, etc.)

District Contracting Officer / Manager

Date

Recommendation for Acceptance:

District Contracting Officer / Manager

Date